

# Form NMC1

## Official Use

Application No.: \_\_\_\_\_

Date Received: \_\_\_\_\_

## Application for Non-Material Change Following a Grant of Planning Permission Planning Act (Northern Ireland) 2011

Please note that when you submit a planning application the information, including plans, maps and drawings, will appear on the Planning Register which is publicly available and, along with other associated documentation (with the exception of personal telephone numbers, email addresses or sensitive personal data), will also be published on the internet on the Public Access site ([www.planningni.gov.uk/public-access-info](http://www.planningni.gov.uk/public-access-info)). The Department for Infrastructure and the 11 Councils will process your information in line with the General Data Protection Regulations (GDPR) requirements. A copy of the full Privacy Statement is available at [www.infrastructure-ni.gov.uk/dfi-privacy](http://www.infrastructure-ni.gov.uk/dfi-privacy). To request a hard copy, please contact the relevant Data Protection Officer as listed in the statement.

### 1a. Applicant's name and address

### 1b. Agent's name and address (if any)

Name:		Name:	
Address:		Address:	
Town:		Town:	
Postcode:		Postcode:	
Tel:		Tel:	
E-mail:		Ref. No.:	
		E-mail:	

### 2. Site Address Details

Unit:		House Number:		House Suffix:	
House Name:					
Address:					
Town:					
County:					
Postcode:					

### 3. Eligibility

Do you or the person on whose behalf you are making this application, have an interest in the part of the land to which this change relates

Yes  No

**If you have answered No to this question, you cannot apply to make a non-material change.**

**4. Council Employee / Elected Member Interest**

Are you / the applicant / applicant's spouse or partner, a member of staff within the council or an elected member of the council?

Yes  No

Or are you / the applicant / the applicant's spouse or partner, a relative of a member of staff in the council or an elected member of the council or their spouse or partner?

Yes  No

If you have answered yes, please provide details (name, relationship and role):

**5. Description of Your Proposal**

Please provide a description of the approved development as shown on the decision notice, including application reference number and date of decision in the sections below.

Application reference number:

Date of decision:

**6. Non-Material Change(s) Sought**

Please describe the non-material change(s) you are seeking to make:

Are you intending to substitute amended plans or drawings?

Yes

No

If Yes, please complete the following:

Old plan/drawing number(s):

New plan / drawing number(s):

Please state why you wish to make this change:

## 7. Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted.

The original and 3 copies of a completed and dated application form:

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

## 8. Declaration

I / We hereby apply for a non-material change(s) as described in this form and the accompanying plans / drawings and additional information.

Signature Applicant / Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Send your completed application to the relevant Council.