

For Official Use Only	
DOE Ref	_____
Date Rec'd	_____
Fee Rec'd £	_____
Cheque No:	_____



PROPERTY ENQUIRY FORM
Please Complete in Block Capitals

SECTION A

Solicitor or Agents Name:	_____	Ref: No:	_____
Address:	_____		
Postcode:	_____	Tel No:	_____
Date:	_____		

SECTION B

Full postal address	_____
of property to which	_____
enquiry relates:	_____
Full Name of owner (Must include Forenames and Surname to minimise processing time):	_____
Nature of Property:	_____

SECTION C

IMPORTANT - please read carefully
NOTES FOR ENQUIRER

1. This form (**1 copy only**) should be completed and sent to the Property Certificates Central Unit, County Buildings, 15 East Bridge Street, Enniskillen BT74 7BW, together with a map (see Note 2) and the appropriate fee. Cheques should be made payable to THE PLANNING SERVICE. **The fee is £30.00 in respect of a single property. If the enquiry relates to more than one property/site/parcel of land then an additional £5 is required for each, subject to a maximum of £200.**
2. The property should be referred to by its number/street/road/townland/town. It should be clearly identified on an Ordnance Survey or other map of equivalent standard at the largest scale available (maximum 1:1250). The map must show Ordnance survey sheet and plan number, and the Irish Grid six figure reference number. Address Centre Extract (ACE) maps available from Ordnance Survey are suitable for this requirement. The nature of the property, eg dwelling house, shop, off-licence etc, should also be stated. Only one map must be sent with your application. **APPLICATION/CHEQUE MUST NOT BE STAPLED.**
3. The replies will not attempt or claim to deal with matters which relate to functions of District Councils, the Northern Ireland Housing Executive or other public bodies or with charges registered in the Statutory Charges Register or matters registered in Land Registry or the Registry of Deeds.
4. The replies are furnished in accordance with the information at present available to officers of the Department and on the understanding that neither the Department nor any officer of the Department is legally responsible therefor.

QUERIES

ROADS SERVICE

1. Is the road adjoining the property maintainable by the Department within the meaning of the Roads (NI) Order 1993? (Note: "road" includes the carriageway and any associated footway.)
2. Are there any proposals for road works which may affect the property?
3. If the road is not maintained by the Department:
 - (i) has it been determined for adoption under the provisions of the Private Streets (NI) Order 1993? and,
 - (ii) if so, has a bond been obtained from the Developer?

WATER SERVICE

4. Is a public sewer available to serve the property?
5. Is a public water main available to serve the property?
6. Have any consents under Article 22 of the Water and Sewerage Services (Northern Ireland) Order 1973 been granted conditionally or refused in relation to the property?

ENVIRONMENT AND HERITAGE SERVICE

7. Have any consents under Article 9 of the Water (Northern Ireland) Order 1999 which include consents issued under the Water Act (Northern Ireland) 1972 which are deemed as consents under the said Order been granted or refused in relation to the property?

THE PLANNING SERVICE

8. Has the property been the subject of a planning application? If so, please give details.
9. Has an occupancy condition been attached to any planning permission? If so, please specify.
10. Has any condition relating to trees been attached to any planning permission? If so, please specify.
11. Has the Department served any notice or made any order or taken any other action under the Planning (Northern Ireland) Order 1991 in respect of the property other than the matters registered in the Statutory Charges Register?

GENERAL

12. Is there any present proposal by the Department to acquire all or any part of the property for any of its statutory functions?
13. Has any notice or counter-notice been served on or by the Department under Part 1 of the Planning & Land Compensation Act (Northern Ireland) 1971, the Planning Blight (Compensation) (NI) Order 1981 or the Planning (NI) Order 1991?